

- Cable Meeting Minutes
- April 7, 2005
- 7:00P
- Attended: John Wallace, Steve Flanders - Chairman, Will Ottery, Paul Hague, Walter Bohlin co-chair, Ray Eaton, Donna Osborne
- Steve called the meeting to order at 7:55 P. the committee was hooking up the new microphones. The minutes from March were accepted. 2 people abstained because they weren't at the last meeting and 5 approved. Motion passed. 5-0-0
- We got new microphones: 7 goose neck desks tops microphones and 1 goose neck microphone for the public to use in the Town Office conference room. Donna made a spread sheet up date, with the microphones that were purchased. The dollar amount was taken from the equipment line. The spread sheet was given to everyone at the meeting.
- Tech-Built is building a podium for the public, to stand at so that people that have papers to present to the committees, it will be in front of them. And the public microphone will be in front of the podium so that they can be heard.
- A work session will be April 17th at 3:00P at the Town Office Donna mentioned to the committee that inventory and estimate value on the equipment needs to be done for the auditors and the list needs to be given to Elayne. Walter said that the committee doesn't have the expertise to put the value on the equipment. Inventory will be done but the auditors can put the value on the equipment. Walter said he wanted to call the audits to see what was going on. This was the consciences of the group not to put any amount on any of the equipment. Donna objected. Donna suggested to Walter that I wouldn't do that it's not our job. Our job is to do the lists as asked from us. We discussed how to tag the equipment with colored dots or tags with cereal numbers. Walter said that he will get his tools out before we started the inventory. Walter said there is also equipment at the school and up stairs at the Town Hall. Elayne or Bob will give us a form to go by. Donna spoke to Elayne that I will try to sit down to and help her with the cable equipment.
- Steve said there will be new keys for the Town Hall.
- Donna mentioned that Doug Cook, Derek Geddes, Steve Flanders, Tom Reynolds and Myles Rigney terms have expired.
- Donna moved to make a motion to re-submit Steve Flanders to the committee .Ray Eaton 2nd... motion passed. Walter said he spoke to Derek Geddes would like to come to the meetings but wasn't notified of the meetings. Walter moved to make a motion to re-submit Derek Geddes . John Wallace 2nd motion passed with 1 vote no. Tom Reynolds resigned in writing before his term was ended and returned his key. Doug Cook also returned his keys no motion made. Myles Rigney not sure what he's doing at this time, no motion was made.
- Donna will send a letter to the BOS to re-submit Steve Flanders and Derek Geddes.
- Goals for the Cable Committee:
- Audio to be fixing and to get the equipment we need. John Wallace asked Walter what needed to be done to finish the Cable. Walter said he gave Donna a list of what needed to be done. I believe the list Walter gave me was when he was leaving I know he gave me a couple of list. John Wallace asked Walter how much would it cost to finish and Walter said last year that a motion got passed to pay me a sum of \$ 4,000.00 and the money got by the selectmen frozen. Walter said maybe \$3,000.00 would be enough. Donna

mentioned to put the installation of the equipment out to hire, to help finish the work that needed to be done. People work all day. To volunteer 40-80 hours to finish the work is a lot to ask from a volunteer committee. And the project has taken a year and still isn't done. Walter got called out of town for another job. Selectman Kurk has had several complaints about Cable not working.

- John Wallace moved to make a motion to pay Walter Bohlin a sum of \$4,000.00 to complete the list (see attachment). Steve 2nd John Wallace asked Walter if that would be enough to finish the work and Walter responded that it should be. Donna mentioned that there was a motion made that we needed to vote on it. Paul asked Donna to please read the motion again. See attachment. 3 yes, 1 extension, 2 didn't vote, 1 no. Motion passed.
- Walter talked about the message board how people complained to him about missed spelled words and letters going off the board and asked who had been putting the messages on the board? He explained the messages have not been put on right. Walter said he would clean up the missy message board. Donna told the committee that I was going to let the committee know that I couldn't do the messages anymore. She had discussed it with her husband. I (Donna) was going to the Town Office every day to put messages on the board. John Wallace moved to make a motion to put messages on once a week. Steve 2nd 6 yes, 1 no. Motion passed.

See Attachment: Among the task needed are:

The ability to automatically generate a GPI to start the recorder, as well as a GPI to stop it.

Programming to allow playback at specific times.

Programming to allow the subtitle of meeting type generated and selected by the users.

Programming to generate a new message board.

Terminating of the CAT 5 cable at both ends.

Connection to the internet through the town's router.

Building an interface device to control the system from the selectmen's meeting room.

Provision fro a VPN connection from the outside to the controller computer.

Remote access software, either written, or purchased.

Setup of email addresses for the committee, including one for the public to use to transmit messages for the message board.

- Next meeting May 5, 2005 @ 7:00 PM
- John Wallace made a motion to adj. @ 9:00 PM. Will O 2nd Motion passed